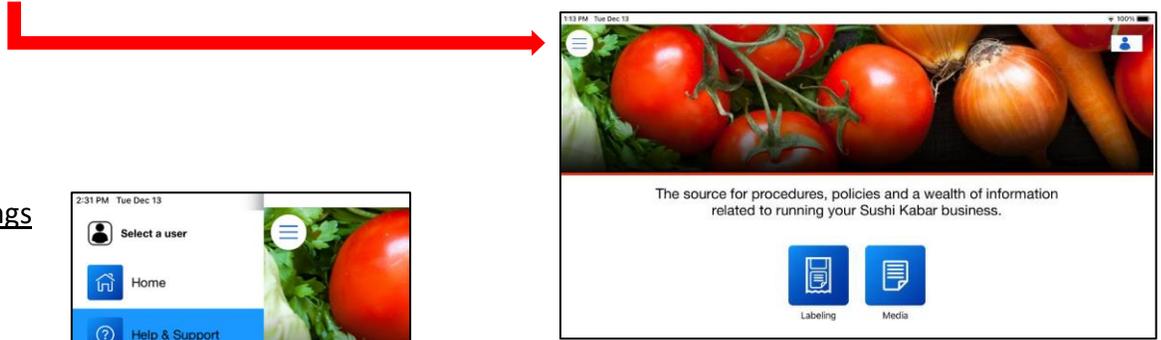


# Sync Boha App – Weekly Task

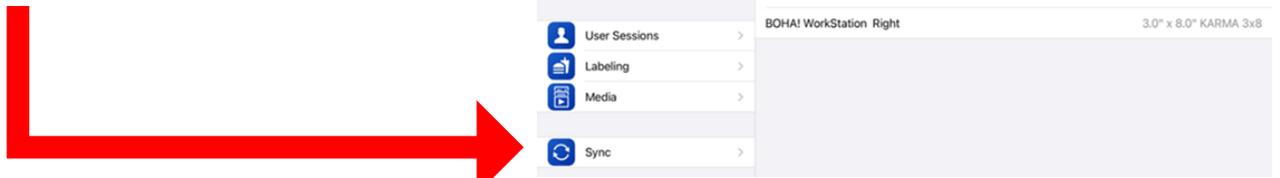
- You should sync your system at least once weekly to ensure you have the most current updates
- Go to the three bars in the upper left-hand corner



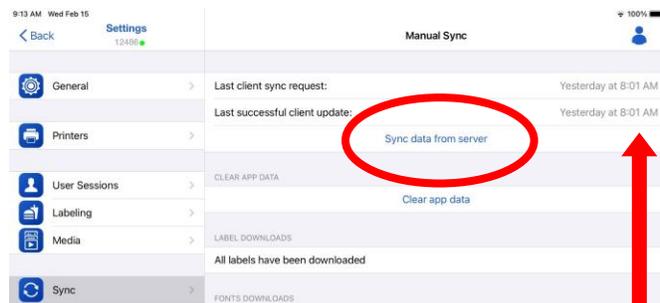
Click on Settings



- Click on Sync



- Click where it says "Sync Data from Server"
  - The system will perform a sync, to load the most updated data



- Once completed, you will see "Today at (current time)" listed here
  - You are all set!