## **Delete and ReInstall Printer**

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• Go to the three bars in the upper left-hand corner



• Click on Manage Printer Connections.

• This screen will pop up. Place your finger on the screen over the words <u>BOHA! Workstation</u>.

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- Keep your finger touching the screen and slide your finger to the left until a <u>red DELETE square</u> appears on the right side. Quickly tap the Delete button to delete printer.
- Power Cycle your Printer.
  - Physically disconnect it from the power by pulling the cord out from the side of the printer. (Or you can unplug from the wall)
  - Wait 2 minutes, and then plug in your printer again.
  - Wait an additional 2 minutes for the printer to power up and all the green lights to come on.





- Once the printer is ready, Go back into the app by clicking the three bars > Settings > Printers > Manage printer connections. Make sure your BOHA! Printer is close to the iPad
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- Click where it says Add New Printer, ------ Then tap the words BOHA Workstation

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• On this screen, the iPad is scanning for your BOHA! Printer. It may not be listed right away, but when it does, touch the words <u>BOHA! Work Station</u> when it is appears

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• When you see this screen, you have successfully added your printer!

